

Binwash UK Limited

Wheelie Bin Cleaning

Health and Safety Manual

The Risk

Employers Responsibility

Employees Responsibility

THE VEHICLE

1.	Vehicle rolling forward during cleaning.	Keep vehicle well maintained.	Always point vehicle downhill where possible whilst washing. Switch off engine and remove ignition key, apply handbrake, and ensure first gear is engaged.
2.	Falling from vehicle.	Keep vehicle well maintained.	Do not get in or out of vehicle whilst it is in motion.
3.	Falling off vehicle.	Advising employees of risks.	Do not sit on the outside of the vehicle when stationary or motion.
4.	Injury to pedestrians & motorists.	Advise employees of risks.	Be careful when opening rig doors. Always look for pedestrians & motorists before opening doors. When reversing into a working area, if available, use an assistant to guide you and check the area is clear.
5.	Injury from vehicle.	Advise employees of risk.	Do not go under vehicle at any time. Do not attempt to repair the bin lift unit or the vehicle.
6.	Injury/damage by fire.	Advise employees of risk.	Do not smoke in or around vehicle, because of engine fuels.
7.	Injury from the bin.	Advise employees of risk.	Do not stand under or behind the bin whilst on the bin lift. Provide correct training. Ensure the bin is correctly placed on the bin lift before lifting commences. Always ensure the area is clear before lowering the bin. Do not wash bins with holes in, as this will lead to the illegal discharge of Polluted water onto the highway, which could cause a health hazard. When washing commercial bins, it is desirable for two people to be present. When washing commercial bins, a working area of approx 20' behind the bin Should be clear to avoid injury/damage should the bin fall off. Ensure all bins washed or moved are then placed safely and do not cause Inconvenience or danger to the public. Do not allow bins to obstruct pathways or roads whilst being washed or waiting to be washed. DO NOT LIFT WHEELED BINS MANUALLY.

8.	Security of water tank lids.	Provide training.	Operatives must ensure that water tank lids are correctly secure prior to moving from site to site as well as at the beginning of the day.
9.	Contaminated water spillage from bins.	Provide training.	Liquid that has been in contact with the inside of any waste container must not be deposited anywhere except within the recycling tray at the rear of the bin rig. You must not turn a bin upside down on the road/pavement to dry and thus run the risk of depositing contaminated liquid waste on the surface.
10.	Injury from shutter door (where fitted)	Provide correct training.	Where fitted, shutter doors must always be closed after use to avoid their slamming shut and causing injury.
11.	Injury from rinse nozzle.	Provide correct training.	Never use the rinse nozzle unless a bin is in the raised position. Always ensure that the bin is securely on and that no one is behind the bin when using the rinse nozzle.
12.	Injury from loose/falling items.	Provide correct training.	Never drive off or leave an area until you are sure that all items of equipment are securely attached to the vehicle and that the working area is left clear of equipment and waste items.

OTHER VEHICLES

13.	Injury from other vehicles.	Keep vehicle well maintained and supply high visibility clothing.	Whilst working at the kerbside, ensure that the flashing light/s are working. Issued high visibility clothing is to be worn. Staff to ensure that the vehicle is facing the on-coming traffic and are therefore working away from it.
14.	Accidents with other vehicles.	Keep vehicle well maintained and advise staff.	In poor visibility or dull conditions, use headlights only if you are on the correct side of the road otherwise switch your lights off and when stationary use your vehicle hazard warning lights and the hazard flashing lights.

CHEMICALS

15.	Injury from chemicals.	Supply protective clothing and training.	Always adhere to the training procedures. Always use the supplied clothing. Always wear the supplied gloves. Always wear the supplied protective eye goggles. Do not allow any water containing chemicals or water that has been in contact with the inside of any bin to fall onto the pathway. THIS IS ILLEGAL. Never spray the deodoriser at anyone.
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HAND LANCE

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| 16. | Injury from water jet. | Supply correct training and advice. | Never point the water jet at another person, whether the lance is in use or not. Always have both hands on the lance. Always ensure there are no pedestrians near to you. Whenever possible direct the water jet in the direction of the rear of the vehicle. |
| 17. | Injury from the hand lance. | Supply correct training and advice. | Always keep the hand lance under control. Always ensure the area is clear of people before moving the lance. |
| 18. | Injury from hand lance hose. | Supply correct training and advice. | Always ensure that the hose does not obstruct people's passage. Always ensure when moving the hose that it does not interfere with pedestrians or cars and does not cause an obstruction. Always return the lance and hose to its storage position when not in use. |

THE BIN WASHER ENGINE

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| 19. | Injury from the engine. | Supply training & advise. | When using the pull start on the engine, ensure you sufficient room and that no one is in the way of the pull. Do not smoke around the engine as the fumes from the petrol could easily ignite causing injury. On completion of work each day, ensure that the fuel is switched off and the throttle is closed. |
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GENERAL INJURIES

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| 20. | Injury from bin contents. | Supply protective clothing & advise. | Staff should always check the contents of all bins prior to washing. Surplus rubbish should be removed carefully with gloved hands or using the correct rubbish tweezers or dustpan. Any injuries must be reported to the management. Staff are expected to have up to date tetanus vaccinations Full bins should not be emptied for any reason and left for the contractor. Do not attempt to clean bins that contain glass, blades or other dangerous items. These must be left until the customer, or the contractor empties them. |
| 21. | General Injuries. | Supply first aid materials & advise. | In the event of a minor injury, the supplied first aid kit and first aid manual should be used. All items used from the first aid kit and the nature of the injury must be entered in the company accident book held in the company office. |
| 22. | Major injuries. | Supply advice. | In the event of a major injury, non-injured staff should administer first aid as best they can and call for emergency services by dialling 999 from the nearest phone. Management must be informed as soon as possible with regard to the injury and will require the following information: Member of staff injured, nature of injury, when emergency services called and to which hospital taken. |

DANGERS FROM TOOLS

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| 23. | Injury to public and staff from working tools. | Supply advice & training. | Ensure that the items of equipment are not left on the pavement or road to cause an obstruction to pedestrians or vehicles. When using tools ensure that their use is safe and that the public are well away from the working area, if not, stop working and wait for the public to pass. |
| 24. | Injury to the public. | Supply advice and training. | Whilst working ensure you are always aware of people around you and the risks should you continue working as they approach and pass you.
ALWAYS PUT SAFETY FIRST. |

MEDICAL

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| 25. | Medical Protection. | Provide advice. | A medical assessment and report undertaken by Laros recommends that all staff should have up to date Tetanus and Hepatitis A inoculations. |
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GENERAL POINTS

1. Any accident or injury, either to a member of staff or member of the public, must be reported immediately to the office or if unmanned to a director by mobile phone.
2. Details of all injuries must be entered into the company accident book at the earliest opportunity. This is held at the company offices.
3. In the event of a serious injury, the emergency services must be called as a priority action.
4. Staff must always ensure that safety comes first and is never dismissed or forgotten.
5. No member of staff may drive a company vehicle or operate any company equipment if under the influence of drink or drugs (excepting prescription drugs with a doctor's written authority). Doing so will result in immediate dismissal.